

**Kerala Small
Industries Development
Corporation Limited**
(Government of Kerala undertaking)



P.B.No: 50, Housing Board Buildings,
Santhi Nagar, Thiruvananthapuram-695 001
Ph:0471-2330613, 2330614, 2330458(after office hrs.)
Fax-0471-2330904
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Empanelling IT/Telecom companies, firms, organizations, consortiums according to the terms and conditions of Kerala SIDCO Limited for various projects

Kerala SIDCO Limited a Govt of Kerala undertaking invite offers from accredited IT/Telecom solution providing firms, dealing as Total Solution Provider in the field of software development/implementation & web based applications, towards the selection and empanelment for the IT/Telecom projects to be executed by Kerala SIDCO Ltd.

Kerala SIDCO Ltd will be executing the projects towards which the empanelment is invited. SIDCO will have the right to accept or reject any offer after evaluating the eligibility criteria involving financial soundness, technical capability backed by competent technical personnel and previous experience in executing projects of similar nature and as per the decision of the management with out assigning any reason there off.

Kerala SIDCO Ltd shall have the authority to conduct all business for and to conduct on behalf of all partners of the empanelment and all such works will be entrusted in the name of Kerala SIDCO Ltd. The sole copyright of the softwares developed for specific projects will be rested with SIDCO, to protect the interest of concerned parties / customers in future. After being selected for a particular project they can execute projects of similar nature only with SIDCO.They shall not engage in business tie up with any other government organizations /partners for conducting same projects , either directly or indirectly. The payment and the appropriation of the work will be as per the agreement so formed, based on the terms and condition of the concerned project and SIDCO.

All the IT/Telecom companies, firms, organizations, consortium, group of individuals, limited company, corporate, firm and organization participating in the empanelment will be evaluated for their financial capability, technical soundness and previous experience in executing works of similar nature. The applicant satisfying all these criteria alone will be enlisted as a member of the empanellement of SIDCO for carrying out IT/Telecom projects.

Eligibility Criteria

a) Technical Capability

- 1) A brief profile of the organization shall be submitted.

- 2) The applicant shall be a reputed firm with sound technical background having capable & qualified technical personnel backup. (List of technical personnel to be enclosed)
- 3) The applicant shall have successfully completed minimum of 5 project works (domestic/ international) in recent years. (List of completed projects along with current assignments to be enclosed)
- 4) In case of consortium, project experience of the members has to be furnished.

b) Financial Capability

- 1) Total annual turn over during the last completed financial year of the firm/ consortium must be furnished. (Incase of annual accounts for the last financial year are not audited and therefore the applicant could not make it available, the applicant shall provide the un-audited annual accounts (with schedule) for the last financial year, duly certified by the statutory auditor. Incase of consortium the financial statement of the consortium members/firms to be submitted.)
- 2) The firms must have completed minimum one year of operation since incorporation.
- 3) In case of consortium, the financial year of the members will be considered.

Scope of work: (IT)

- *Electronic Document Management,*
- *Online auction portals, Discussion forums, reservation systems, Blogs,*
- *Bulk mailing/Email marketing/Email archiving,*
- *SMS integration,*
- *Software installation, training services and handholding services,*
- *Web based application development and maintenance services,*
- *ERP applications, Consulting services,*
- *Knowledge Management Systems,*
- *e procurement, e governance, e commerce,*
- *Data restoration services,*
- *MMORPG,*
- *Digital archiving,*
- *Development of web based application/GUI application using Unicode Malayalam,*
- *Invoice reading,*
- *Interactive CD ROMs,*
- *Office work flow with networking & GUI components*
- *Customized Operating System,*
- *Annual maintenance contract and services for software programs developed,*
- *Other software development works*

Scope of work: (Telecom)

- *Voice services*
- *Mobile accessories, mobile phones and terminals*
- *DSL/ADSL/HSDL/SHDSL/VDSL*
- *Cable modem*
- *High speed (at least 1.544Mbps) data service*
- *Cable/fiber optics & wires*
- *Computer telephony (CT) and CT integration*
- *CDMA/GSM/TDMA*
- *Internet transmission via satellite*
- *IP telephony*
- *Telecom cables*
- *Telephony over cable*
- *Video conferencing*
- *Voice mail & messaging*
- *Wireless ATM / Local loop,*
- *Wireless messaging / PBXs*
- *Broadband Equipment/ Networks*
- *Internet / internet products & services*
- *Other telecom related services*

Selection Process

- 1) The selection process for the project will be from the empanelment list and based on the terms and conditions of Kerala SIDCO Ltd.
- 2) The evaluation of the applications submitted will be done by Permanent planning & development committee constituted by SIDCO.
- 3) The applicants will be called for a detailed presentation if necessary, before the committee to evaluate the technical and financial capabilities claimed in the application submitted.
- 4) The eligible applicants will be empanelled by SIDCO for executing TSP projects involving software and telecom services. The selected entities have to enter into an agreement as per the terms & condition of Kerala SIDCO Ltd.

Terms and Conditions for submission of application

- 1) The empanelment will be for a period of 3 years with effect from the date of selection of the applications received.
- 2) It is to be noted that it is not binding on Kerala Sidco Ltd to provide any projects /works of any nature to empanelled applicant during the said tenure. Those who are willing to forward application based on this condition need only to apply. Kerala SIDCO will not entertain any complaint or clarification in this regard.

- 3) The empanelment fee of Rs.10,000/- (Rupees Ten Thousand Only), non-refundable, for a period of 3 years and processing fee of Rs. 5000/-(Rupees Five Thousand Only) non-refundable , should be remit along with application, in the form of Demand Drafts taken separately.
- 4) The fee remitted along with the application is **non- refundable** and those who are forwarding the application must take the utmost care to ensure that the documents furnished are as per the requirement.Kerala SIDCO will not be responsible to any kind of monetary loss due to insufficient documentation or late submission of application.
- 5) Last date of submission of application is on 12/10/07 up to 4 pm, no extension of time will be allowed in normal course, however extension of time will be at the discretion of management.
- 6) The opening date of application submitted is on 15/10/07.
- 7) The interested parties who are legally competent and entitled for entering into contract as per the law of contract prevailing in India towards empanelment may submit their application along with duly furnished application format provided (Annexure 1) and separate demand drafts for empanelment fee and processing fee drawn in favour of Managing Director, Kerala Small Industries Development Corporation Ltd., drawn on any scheduled commercial bank payable at Thiruvananthapuram on or before 12/10/07 upto 4 pm. The application form can be downloaded from our website and while submitting the application the demand drafts as mentioned above has to be furnished. Downloaded application forms without DDs will be rejected summarisely. Application forms can also be procured from our office after remitting empanelment fee and processing fee by way of cash at our Head office between 10 am and 4 pm on all working days on or before 12/10/07 up to 4 pm.

All applicants are required to submit the applications so as to reach Kerala Sidco Ltd on or before 12 /10/2007, up to 4 PM on the following address:

**The Managing Director
Kerala Small Industries Development Corporation Ltd
Housing Board Building , Santhi Nagar,
Thiruvananthapuram-695001.**

Tele : 91-471-2330613,2330614

Fax : 91-471-2330904

Email: tvm_kersidco@sancharnet.in, kersidco_tvm@dataone.in,
sidcoho@yahoo.com.

Website: www.keralasidco.com

Annexure 1
APPLICATION FORMAT

Specify whether IT/Telecom firm

1. Details to be submitted by the applicant.

Sl. No		Details to be submitted
1	Name of the Firm	
2	Head Office Address	
3	Branch office Address if any	
4	Telephone	
5	Fax	
6	Name of CEO/MD of the organization with contact address & phone no	
7	E-mail	
8	Year of incorporation	
9	Name of contact person with phone no	
10	Place of incorporation	

2. Structure and Organization.

Sl. No		Details to be submitted
1	The Applicant is 1.An individual 2.Proprietary Firm 3.A partnership Firm 4.A public or a Private Company	

	5. A group of firms/Joint Venture (if yes, give complete information in respect of each partner)	
2	Attach the organization chart showing the structure of the Organization	
3	Name of Directors/ Partners/ Proprietor.	
4	No. Of Years experience in the business	
5	For how many years has your organization been in business under its present name?	
6	Have you ever left the work awarded to you incomplete? (If so, give the name of the Project and reasons for not completing the work).	

3. General Experience record

Annual Turn over Data

Financial Year	Turn Over (Lakhs) *
2004-2005	
2005-2006	
2006-2007	

*Copy of the published/audited financial Statements of last year is to be attached.

4. Firms experience in business

A. Works completed during previous years (Supported by the documents)

Sl.No.	Name of the Project	Name & the address of the client with telephone No.	Total Value	Date of start and completion	Nature & Specification of the Work	Brief Scope of the Work/ product details	Name of the Key persons Deployed

*Kindly enclose the details

5. Current works (Supported by documents)

Sl.No.	Name of the Project	Name & the address of the client with telephone No.	Total Value	Date of start and completion	Nature & Specification of the Work	Brief Scope of the Work	Name of the Key persons Deployed

6. The list of Key personnel proposed to be deployed for carrying out the assignment.

Sl.No.	Name	Designation/ positions held	Qualification	Years of Experience

7. Details of the Project Technical Consultants.

8. Any other specified information, if any to be provided in support of the specific experience.

Place

Date

(Signature of the Authorized Signatory)