

**KERALA SMALL INDUSTRIES**  
**DEVELOPMENT CORPORATION LTD**  
**(KERALA SIDCO)**

**SIDCO RAW MATERIAL DIVISION,  
ERNAKULAM, GANDHI NAGAR  
KADAVANTHARA  
KOCHI-682020.**

**Tender No. SIDCO/RMD/CLD/TENDER/01**  
**Website: [www.keralasidco.com](http://www.keralasidco.com)**



## Kerala Small Industries Development Corporation Limited

(AN UNDERTAKING OF THE GOVERNMENT OF KERALA)

Reg. office: Housing Board Building, 6th Floor, Santhinagar, Thiruvananthapuram-01  
CIN No. U65929KL1975SGC002736 Website: [www.keralasidco.com](http://www.keralasidco.com)

**Raw Material Division**, SIDCO Building, Gandhinagar, Kadavanthra Kochi-682020  
E-mail: [sidcogm@gmail.com](mailto:sidcogm@gmail.com), [sidcormho@gmail.com](mailto:sidcormho@gmail.com), GST No: 32AAACK9435C5ZS  
Tel. No: 0484-2204297/5536/5651/5773/5835, 0471 2330818/613/614/909 (H.O)

SIDCO/RMD/CLD/TENDER/01

Date: 19.01.2026

### **TENDER NOTICE**

#### **Sub: Tender for Centralized Hosting Facility.**

The Deputy General Manager, Raw Material Division, Kerala Small Industries Development Corporation Limited, Kadavanthra, Kochi, invites Tenders from experienced and well-structured parties for “Centralized Hosting Service of Organization’s ERP (Tally) Application”, at the discretion of the Corporation.

Tender Name (Name of Work)	Centralized Hosting Service of ERP (Tally) Application
Number of Users	100
PAC Amount	Rs. 52000/- per month
EMD	Rs. 6240/-
Tender Fee	Rs. 1473/- (including GST 18% and Cess 1% ) (The cost of the Tender Documents is not refundable)

Last date and time for submission of Bid	27.01.2026 at 2.00 PM
Bid Opening Date and Time	27.01.2026 at 3.00 PM

SD/-

Deputy General Manager

<i>Sl. No.</i>	<i>Description of Work</i>	<i>Number of Users</i>	<i>PAC (Per Month, INR)</i>	<i>Rate</i>	<i>Amount</i>
<b>1</b>	Centralized Hosting Service of Organization's ERP (Tally) Application  <u>Dedicated Service as below is mandatory:</u> Call Support & Email Support, Immediate recovery in case of any interruption is mandatory. Preferably, 24/7 Online Service.	100	52000		
	Total		<b>52000</b>		

KERALA SIDCO LTD (*An Under taking of Government of Kerala*)  
DEPUTY GENERAL MANAGER, RAW MATERIAL DIVISION  
KADAVANTHARA, GANDHINAGAR, KOCHI -682020.

**TENDER FOR CENTRALIZED HOSTING FACILITY**

Name of Tenderer :

Address :

Signature of Tenderer :

Last date and time for Receipt of Tenders: **27.01.2026, 2.00 PM**

Bid Opening Date : **27.01.2026 at 3.00 PM**

**N.B: Tenders are addressed to:**

**The Deputy General Manager,  
SIDCO RAW MATERIAL DIVISION  
KADAVANTHRA, KOCHI-682020.**

## **ELIGIBILITY CRITERIA FOR TENDERERS**

1. The tender is in two bid system viz. Technical and Financial
2. The bidder have to submit the tenders in 2 covers superscribing our tender no and Tender name in sealed cover and should reach this office by hand or through speed post on or before the date mentioned.
3. The Tenders shall be submitted as specified below:

### **COVER NO.1: TECHNICAL BID**

- i) Participating bidders should furnish self-attested copies of all testimonials along with Bid.
- ii) Constitution of the firm i.e. attested copy of Certificate of MSME Registration of the firm, Udyog Aadhaar Memorandum, Memorandum & Articles of Association, Partnership deed (if Proprietary firm, copy of Identity proof, Electoral card / Aadhar card - duly attested).
- iii) The bidder should have valid GST registration, PAN etc. (Enclose self-attested copy of the same).  
The Tenderer should sign on all pages of the Tender Notice and Terms & Conditions and submit the same with the Technical Bid, as a token of acceptance of the terms and conditions, with office seal affixed along with cover one.
- iv) The bidder shall have proven experience in the supply of such services (Work order copy or Client List of such services has to be enclosed)
- v) The bidder shall enclose the Specification details of the required items as per tender.
- vi) The EMD & Tender fee should be payable at Kerala SIDCO Ltd by the way of DD.
- vii) EMD & Tender Fee exemption is allowed for only MSME unit/PSU unit and unit having Udyog Aadhar Memorandum.

### **COVER NO.2: FINANCIAL BID**

1. Bidders shall submit their lowest offer in a separate cover (The basic rates with split-ups of tax) should be clearly mentioned.

# **TENDER CONDITIONS**

## **GENERAL TERMS & CONDITIONS OF TENDER**

1. Every tender shall be made in English. Tender should be free from overwriting. All corrections and alterations should be duly self-attested by the tenderer. The bidders shall sign and seal in all pages of the Tender Notice and Tender documents.
2. Tenders forwarded through e-mail or open cover will not be entertained.
3. Tenders sent without two Cover system is liable to be rejected.
4. Tenders received after the due date will not be considered.
5. Financial bids of technically qualified parties only will be evaluated.
6. The rates furnished by bidders are off basic rates within the PA (taxes & Charges have to be clearly shown separately in the Financial Bid).
7. The successful bidder has to execute an agreement as per the format specified in ANNEXURE –I(After award of Contract)
8. Once the tender has been accepted, the bidder will be liable to execute the services as per the Purchase/Work Order within the time stipulated for delivery.
9. The services supplied against the tender must strictly conform as prescribed in tender. If there is any variation in the services supplied, the same has to be replaced.
10. The Successful bidder on award of Purchase order based on the tender, has to return a copy of the same to SIDCO duly signed and sealed as token of acceptance.
11. The tender is valid for a period of three months from the date of opening of tender.
12. An agreement has to be executed between Kerala SIDCO and the successful bidder within seven working days after publishing the **Award of contract**.
13. The bidder should agree and give an undertaking that they will give onsite/online/email/call/quick recovery support in case of any urgency, through their local office/support centre/ arrangement in Kerala and keep it operational.
14. The successful tenderer shall submit the agreement in stamp paper and within the period specified in the letter of acceptance of his tender/supply order.
15. The Earnest Money Deposit will not bear any interest.
16. The Deputy General Manager, Kerala SIDCO reserves the right to accept or reject the tender/tenders without assigning any reason thereof

**Signature of issuing authority**

**DEPUTY GENERAL MANAGER, KERALA SIDCO**  
**KADAVANTHARA ,**  
**KOCHI -682020**

**Website: [www.keralasidco.com](http://www.keralasidco.com)**

## **Tender Acceptance Form**

I/We agree to all above terms and conditions of the Tender No. ....and Supply of..... facility as per tender and quote the rate in financial bid of the tender.

Name & Full address of the tenderer:  
(with E-mail ID & Mobile number)

Details of services offered against tender with catalogue if any:  
Delivery period...

Bank details provided are given below:  
Bank Name:  
Account No.  
IFSC No.

**Signature of the Tenderer with Seal**

Place:  
Date:

**BID FORM**

From,

.....  
.....

To,

**The Deputy General Manager  
Kerala SIDCO, Raw Material Division  
Kadavanthara, Gandhinagar,Kochi, 682020.**

Sir,

**Sub:.....**

**Ref. Tender No.....**

- 1. Having examined the conditions of tender contract, the receipt of which is hereby duly acknowledged, I / we, undersigned, tender services referred above and also to the said terms conditions.
- 2. Bid submitted by us is properly sealed and prepared so as to prevent any subsequent alteration and replacement.
- 3. We understand that you are not bound to accept the lowest or any bid, you may receive.
- 4. I / We affirm that I / We have enclosed the acceptance of all terms and conditions and also all brochures detailing the technical specification of the items quoted by me/us. Dated this .....day of..... 2026

Signature of  
In capacity of duly authorized to sign the bid for and on behalf of -----

Witness 1. -----  
Witness 2. -----



**(ANNEXURE-I TO BE FURNISHED IN Rs.200 STAMP PAPER)**

**FORM OF AGREEMENT  
(For contract for supply of services)**

AGREEMENT executed ..... Day of .....2026 by M/s.  
..... (Called the Contractor) and the Deputy  
General Manager, SIDCO ..... on behalf of Kerala SIDCO  
Limited (hereinafter called the SIDCO).

WHEREAS the Contractor has tendered for the supply of Cloud Service Facility for the use of  
hosting Corporation's Tally Application as per the Tender No..... dated  
..... published at website: [www.keralasidco.com](http://www.keralasidco.com) which tender notifications shall form part of  
this Agreement as if incorporated herein.

AND WHEREAS the SIDCO has/has been pleased to accept the offer in respect of the article  
mentioned in the copy of the order attached.

**NOW THESE PRESENTS WITNESS AS FOLLOWS**

1. The contractor hereby declares that the service "Hosting Service of Organization's Tally Application " under this contract shall be of the top quality and workmanship and the contractor hereby guarantees that the said service would continue to conform to the description and quality aforesaid for a period under execution of Corporation's Tally (ERP) Hosting Service from the date of delivery of the said service to SIDCO and that notwithstanding the fact SIDCO may have inspected and/or approved the said service, if during the aforesaid period, if the said service be discovered not to conform to the description and quality aforesaid or have deteriorated (and the decision of SIDCO in that behalf will be final and conclusive), SIDCO will be entitled to reject the said service or such portion thereof as may be discovered not to conform to the said description and quality.
2. Request for enhancement of rates once accepted will not be considered except where SIDCO have, prior to the actual suppliers, expressly agreed in writing for any price variation under specified circumstances. Conditions of sales or other special terms and conditions if any printed on the quotation sheet of the contractor or attached with contractor's tender or any other letter or paper from the contractor will not govern this contract nor bind SIDCO in any manner whatsoever unless such terms have been expressly accepted by the SIDCO in writing.
3. The articles and quantities to be supplied are as shown in the copy of the order No..... dated..... Herewith attached, which shall be considered as part of this Agreement. The contractor agrees for the said services of the articles shown in the order at the rate tendered by him for each articles / within the time fixed.
4. The contractor agrees that time and uninterrupted services are the essence of this contract.

5. All payments to the contractor for services effected satisfactorily will be made after scrutiny of the bill produced.
7. The contractor shall not assign or make over in part or wholly the contractor or the benefits or burdens thereof. The contractor shall not underlet or sublet the execution of the contract or any part thereof without the consent of SIDCO in writing SIDCO shall have absolute power to refuse such consent or rescind such consent (if given) at any time. The contractor shall not be relieved from his obligation, duty or responsibility under this contract even if consent to let or sublet is given by SIDCO.
8. Notwithstanding the provisions contained in clause 4 SIDCO shall have the right to cancel the contract for any default on the part of the contractor in due performance thereof.
9. It shall be lawful for SIDCO from and out of any moneys for the time being payable or due to the contractor from SIDCO under this contract or otherwise to set off any loss or expense, cost of damages, sustained or incurred by SIDCO by reason of the cancellation of the contract
10. The contractor agrees that any communication addressed to him may be handed over to him or his agent personally or left at his residence or place of business or may be sent by prepaid post to his address as mentioned in this deed.
11. The contractor agrees that all sums found due to SIDCO under or by virtue of these presents shall be recoverable from him and his properties movable and immovable under the provisions of the Revenue Recovery Act for the time being in force as though they are arrears of land revenue or in any manner as SIDCO may deem fit.
12. The contractor agrees that any sum of money due and payable to him from SIDCO shall be adjusted against any sum of money due to SIDCO from him under any other contracts.

NOW THEREFORE IN CONSIDERATION OF THE MUTUAL COVENANTS AND OBLIGATIONS IT IS AGREED BY AND BETWEEN THE PARTIES AS FOLLOWS:

- 1 The First party warrants that the **services supplied** by them to the second party shall be of good quality with call & email support, uninterrupted service, workmanship and installation for a period under execution of service after the completion/commissioning/installation and from the date of work order.
2. Amendments/modifications to this agreement shall be made in writing signed by both parties.

IN WITNESS WHERE OF THE CONTRACTOR .....  
..... (name and address  
of the contractor and Shri.....  
Deputy General Manager, SIDCO ..... for and on  
behalf of the Kerala Small Industries Development Corporation Ltd., Thiruvananthapuram have here unto  
set their hands. Signed sealed and Delivered by:

SIGNATURE OF THE CONTRACTOR

In the presence of witnesses:

- 1
- 2

Signed, sealed and carried by Shri..... Deputy  
General Manager .....  
..... for and on behalf of Kerala Small Industries Development  
Corporation Ltd, Thiruvananthapuram.

SIGNATURE OF THE SIDCO.

In the presence of witnesses.

- 1.
- 2.