



**Kerala Small Industries Development Corporation**  
(An undertaking of Government of Kerala)

P.B.No: 50, Housing Board Building, Santhi Nagar, Thiruvananthapuram. Pin No: 695001  
Tel No: 0471 2330613, 2330614, 2330458 ( after office hours) Fax: 0471 2330904  
Email - sidcoho@yahoo.com, Website: www.keralasidco.com

**SIDCO/PDC/MT-12/24-25**

**12/12/2024**

**TENDER NOTICE**

**Sub: -Inviting Sealed Tender for the Furniture**  
The Manager, SIDCO Pressure Die casting Unit, IE, Pappanamcode Tvm invites 2-Cover Sealed tender from experienced and financially sound manufacturers.

Tender forms and other tender details can be downloaded from the website:  
[www.keralasidco.com](http://www.keralasidco.com)

Tender Reference No.	<b>SIDCO/PDC/MT-12/2024-25</b>
Name of work	FURNITURE
Tender Value (PAC)	Rs.208689/-Including GST
Tender publishing date and time	12.12.2024 at 2.00 PM
Last date and time for submission of Bid	18-12-2024 at 2.00 PM
Bid opening date and time	18-12-2024 at 3.00 PM

**Sd/-**

**DISTRICT MANAGER**

**KERALA SMALL INDUSTRIES**  
**DEVELOPMENT CORPORATION LTD**  
**(KERALA SIDCO)**

**Housing Board Building,  
Santhinagar, Thiruvananthapuram-695004  
Ph: 0471-2490443, 2330613  
Fax: 0471-2490443  
Website: [www.keralasidco.com](http://www.keralasidco.com)**

**TENDER IS INVITED FOR FURNITURE**

**Tender No: SIDCO/PDC/MT-12/2024-25**

**Kerala SIDCO Ltd**  
**Housing Board Building, Santhinagar,**  
**Thiruvananthapuram – 695004**  
**Ph: 0481-2490443,2330613**  
**Fax: 0481-2490443**  
**Website: www.keralasidco.com**

**Tender No: SIDCO/PDC/MT-12/2024-25**

TENDER FOR Furniture

Name of Tendered :

Address :

Signature of Tendered :

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Last date and time for Receipt of Tenders: 18.12.2024 at 2.00 PM  
Bid Opening Date 18-12-2024 3.00 PM

**N.B: Tenders are addressed to The Manager, SIDCO PDC Unit, IE, Pappanamcode, Tvm-19**

## **ELIGIBILITY CRITERIA OF TENDERERS**

1. The tender is in two bid system via Technical and Financial
2. The bidder have to submit the tenders in 2 covers super scribing our tender no and Tender name in sealed cover and should reach this office by hand or through speed post on or before the date mentioned in the website. The Tenders shall be submitted as specified below:

### **COVER NO.1 : TECHNICAL BID**

- i) Participating bidders should furnish self attested copies of all testimonials along with Bid.
- ii) Constitution of the firm i.e. attested copy of Certificate of MSME Registration of the firm, Udyog Adhaar Memorandum, Memorandum & Articles of Association, Partnership deed (if Proprietary firm, copy of Identity proof, Electoral card / Aadhar card - duly attested).
- iii) The bidder should have valid KVAT registration, PAN etc. (Enclose self attested copy of the same).
- iv) Service Tax Registration where ever applicable (Enclose self attested copy of the same).
- v) The Tenderer should sign on all pages of the Tender Notice and Terms & Conditions and submit the same with the Technical Bid, as a token of acceptance of the terms and conditions, with office seal affixed along with cover one.
- vi) The bidder shall have proven experience in the supply of such items (Work order copy & Completion certificate has to be enclosed)
- vii) The bidder shall enclose the Specification details of the required items as per tender.

### **COVERNO.2:FINANCIAL BID**

1. Bidders shall submit their lowest offer in a separate cover (The basic rates with split-ups of tax, transportation, ,and delivery charges) should be clearly mentioned.

**NAME OF WORK: FURNITURE****on**

SL No	item	Qty
1	Officer Table Programme Officer Table Made with 17mm Thick HDF Board with One Drawer of 30cm Width and 30cm Width One Cupboard with Locking System and Ebco/sleek Brand Stainless Steel Channels	1 no
2	Officer Table LWM specialist Table Made with 17 mm Thick HDF board with 30 cm one drawer and 30 cm width cupboard and Locking system ebco/Sleek stainless steel channels Size: 90x60x75 cm	1 no
3	Officer Table FSSM specialist Table Made with 17 mm Thick HDF board With One Drawer of 30cm Width and 30cm Width One Cupboard with Locking System and Ebco/sleek Brand Stainless Steel Channels Size: 90x60x75 cm	1 no
4	Officer Table Data Entry Operators Table Made with 17 mm Thick HDF board With One Drawer of 30cm Width and 30cm Width One Cupboard with Locking System and Ebco/sleek Brand Stainless Steel Channels Size: 90x60x75 cm	2 nos
5	Mini Conference Table Young professionals Mini conference table Made with 17 mm Pre laminated board with oval shape with edge Lipping. Including Electric Port for Laptop Charging Cable Manager Cap Etc Size: 8x4 Feet	1 no
6	Steel Visitors Chair Steel Visitors Chair With fixed Arm Rest and Cantilever Type Large Chrome Plated Base. Fabric Type Seat and Stylish Black Nylon Mesh Back Rest	16 nos
7	Transportation	

**GENERAL TERMS AND CONDITIONS OF TENDER**

1. Every tender shall be made in English. Tender should be free from overwriting. All corrections and alterations should be duly self-attested by the

tenderer. The bidders shall sign and seal in all pages of the Tender Notice and Tender documents.

2. Tenders forwarded through e-mail or open cover will not be entertained.
3. Tenders sent without two Cover system is liable to be rejected.
4. Tenders received after the due date will not be considered.
5. The Bidder should have relevant experience in supply of the tendered item.
6. Financial bids of those who technically qualified alone will be evaluated.
7. The item shall require 1 year comprehensive warranty (Copy of the same in letter head of firm/manufacturer has to be enclosed). Or Manufactures warranty in case of Computer/Electronic /Electrical Items).
8. In case of electronic goods/computer system and peripherals copy of the onsite warranty certificate copy from the manufacturer has to be submitted to Corporation if required.
9. The rates furnished by bidders shall be inclusive of statutory duties, all taxes, transportation, delivery and installation charges (taxes & Charges has to be clearly shown separately in the Financial Bid).
10. The successful bidder has to execute an agreement as per the format specified in ANNEXURE –I (After award of Contract)
11. Once the tender has been accepted, the bidder will be liable to supply the products/execute the works to the destinations 30 days from the date of the Purchase/Work Order within the time stipulated for delivery
12. The items supplied against the tender must strictly conform to the specifications as prescribed in tender. If there is any variation in the specification of the product supplied the same has to be replaced.
13. The Successful bidder on award of Purchase order based on the tender, has to return a copy of the same to SIDCO duly signed and sealed as token of acceptance.
14. The tender should be valid for a period of 60 days from the date of opening of tender
15. Transporting of materials to our customer site will be responsibility of the supplier and hence the prices shall be inclusive of transportation charges which have to be shown separately.
16. An agreement has to be executed between Kerala SIDCO and the successful bidder within seven working days after publishing the **Award of contract**.
17. By submitting the bid it is presumed that the bidder has verified the tender documents and technical specification of the items in details and has quoted the tender rate accordingly.
18. The bidder should agree and give an undertaking that they will give onsite support through their local office/support center/ arrangement in Kerala and keep it operational till the duration of warranty.

19. The assurance of quality, time bound delivery, supply and installation of the products/execution of works at customer site will be the sole responsibility of the bidder and they should ensure the same.
20. The Successful bidder on award of Purchase order based on the tender, has to return a copy of the same to SIDCO duly signed and sealed.
21. The successful Bidder shall submit the agreement in stamp paper and within the period specified in the letter of acceptance of his tender/supply order.
22. If the bidder fails to honor the Purchase/Work Order or fails to deliver the products/execution of works in time, the Corporation will make its own arrangement for supplying the products/execution of works at the cost of the bidder. If the Corporation incurs any loss in this account, the amount will be recovered from the bidder.
23. SIDCO or the ultimate customer will be doing final inspection for product/work supplied/delivered and shall reject the material at the cost of supplier in case of quality/specification complaint. The rejected goods are to be removed from supply point at the expense of supplier and materials should be replaced within time limit as intimated by SIDCO.
24. Quality Complaints: Any kind of quality complaints, if noticed, will be made good from the bidder's bill or from any other amount due to the bidder from the Corporation or through other means which the Corporation thinks fit, including Revenue Recovery. It is the duty of successful bidder to prove that they have not caused any quality complaints of the product/execution of work, delivered to the customers of the Corporation.
25. The corporation will in no way indemnify against any eventualities arising out of low quality of products/work/service and punishments by the legal/statutory authorities due to negligence, willful act on the part of the bidder or his representative engaged by the bidder. All such issues are to be solved by the Bidder at his own risk.
26. Disputes: All disputes in this regard, if any, will be settled by Arbitration. The venue of the Arbitration will be either in Thiruvananthapuram or Ernakulam. The Arbitrator will be appointed by the Managing Director of Kerala SIDCO Ltd. and the law will be Indian law and language will be in English.
27. Those who have been terminated or black listed by Govt. / Kerala SIDCO will not be able to participate in this tender.
28. Samples and specimens has to be provided as per the tender requirement wherever necessary.
29. Following documents are to be presented by the successful bidder for payment after Supply:
  - Triplicates of invoices

➤ Acceptance, Completion and Delivery certificate has to be produced from the customer department with specific remarks.

30. The rate offered must be valid for 30 days.

31. SIDCO shall make payment to successful bidder only after collecting sales proceeds and deducting the service charges. No interest is paid to bidder for belated payments from customer department.

32. Delivery must be made within 30 days after getting the work order. Payment will be released only after the 100% delivery. And quality confirmation

33. The Earnest Money Deposit will not bear any interest.

34. The District Manager/ Kerala SIDCO reserves the right to accept or reject the tender/tenders without assigning any reason thereof.

**Tender Acceptance Form**

I/We agree to all above terms and conditions of the Tender No. ....and Supply of..... items as per the specifications/drawings provided in the tender and quote the rate in financial bid of the tender.

Name & Full address of the tenderer:  
(with E-mail ID & Mobile number)

Details of items offered against tender with catalogue if any:  
Delivery period...

Warranty/Shelf Life:

Our bank details provided below

Bank Name:

Account No.

IFSC No.

Place:

Date

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.....

**Signature of the Tenderer with Seal**



To

Regional Operation Head  
Kerala small Industries  
Development Corporation. Ltd  
Santhinagar, Thiruvananthapuram.695004

Sir,

**Sub:**.....

**Ref.Tender No.**.....

1. Having examined the conditions of tender contract, the receipt of which is hereby duly acknowledged, I / we, undersigned, tender specifications referred above and also to the said terms conditions.
2. Bid submitted by us is properly sealed and prepared so as to prevent any subsequent alteration and replacement
3. We understand that you are not bound to accept the lowest or any bid, you may receive.
4. I / We affirm that I / We have enclosed the acceptance of all terms and conditions and also all brochures detailing the technical specification of the items quoted by me/us. Dated this .....day of..... 2024

Signature of

In capacity of duly authorized to sign the bid for and on behalf of -----

Witness 1. -----

Witness 2. ----

